**Emails for Corporate Food Drive**

**Initial Email**

Subject: Food Drive to Help Local Children <Dates>

We are excited to announce that <organization> will be leading a food drive to help local children through the Ben’s Wish Backpack Program.

About the Weekend Backpack Program

On weekends, many children have to fend for themselves. Ben’s Wish Weekend Backpack Program supplies nutritional food packs to children to take home for the weekend, or on school breaks, so they can return to school ready to study on Monday morning. The local school districts are asking Ben’s Wish to provide weekend food packs for 1,400 kids weekly, that’s double the number we are currently serving. There is an overwhelming need and we need your help.

What You Can Do to Help

Purchase items these items:

* Hearty Soup (That Has Meat/Vegetables)
* Canned Pasta with Meat
* Protein
  + Cans of Chicken or Tuna
  + Peanut Butter
* Fruit
  + Fruit Cups
  + Cans of Fruit
* Vegetables
  + Cans of Colorful Blend
* Cereals
* Marinara Sauce
* Pasta
* Nutritious Granola Bars
* Other Nutritious Snack Items

Notes on food purchases:

* Easy open cans are good
* Single servings are good
* Whole grains are preferred
* Cans, but no glass

Where to Bring Items on <Dates>

<Description of where to deliver items to and when.> <If you are accepting cash and are willing to purchase food items, please indicate that here as well.>

Thank you in advance for your generosity and for making a difference in the lives of local children.

<Signed by the Food Drive Committee>

**Reminder Email**

Subject: Food Drive – Add Us to Your Shopping List

Just a reminder that the food drive for Ben’s Wish Weekend Backpack Program is coming up on <Dates>.

List of Items Needed

* Hearty Soup (That Has Meat/Vegetables)
* Canned Pasta with Meat
* Protein
  + Cans of Chicken or Tuna
  + Peanut Butter
* Fruit
  + Fruit Cups
  + Cans of Fruit
* Vegetables
  + Cans of Colorful Blend
* Cereals
* Marinara Sauce
* Pasta
* Nutritious Granola Bars
* Other Nutritious Snack Items

Notes on food purchases:

* Easy open cans are good
* Single servings are good
* Whole grains are preferred
* Cans, but no glass

Where to Bring Items on <Dates>

<Description of where to deliver items to and when.> <If you are accepting cash and are willing to purchase food items, please indicate that here as well.>

Thank you for your generosity and for making a difference in the lives of local children.

<Signed by the Food Drive Committee>

**Thank You Email**

The Ben’s Wish Back Backpack Program was a huge success! Thank you for donating and making a difference in the lives of local children.

<Summary of donations and a picture or two.>

<Signed by the Food Drive Committee>